



## BOARD OF DIRECTORS MEETING

Monday, 19 September 2016

### MINUTES

<b>Meeting place:</b>	Minoa Palace Hotel, Platanias, Crete (GR)
<b>Meeting date:</b>	19 September 2016
<b>Meeting time:</b>	12:30

Attendees	Title	Present	Justified	Absent
Prof. Filiberto Bilotti	<i>President/Director</i>	✓		
Prof. Maria Kafesaki	<i>Director</i>	✓		
Prof. Dorota Pawlak	<i>Director</i>		✓	
Prof. Alex Schuchinsky	<i>Director</i>	✓		
Dr. Davide Ramaccia	<i>Secretary/Director</i>	✓		
Prof. Sergey Tretyakov	<i>Director</i>	✓		
Prof. Carsten Rockstuhl	<i>EUPROMETA Coordinator</i>		✓	

<b>Meeting chaired by:</b>	<i>Prof. Filiberto Bilotti</i>
<b>Meeting minutes kept by:</b>	<i>Dr. Davide Ramaccia</i>

### AGENDA

1. Final budget 2015
2. EUPROMETA schools
  - 2.1 Proposals for topics and locations of the next Schools
3. Metamaterials Congress
  - 3.1 Updates on Congress 2016
  - 3.2 Updates for Congress 2017: location, planning and governance
4. Any other business

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## Meeting Minutes

### 1. Final budget 2015

The President presents the final budget 2015 (Annex 1) to be transmitted to the General Assembly. The President explains in details the budget voices and, according to the Constitution, asks the members of the Board of Directors to express their recommendation. The Board of Directors recommends the approval of the budget documents. These documents will be transmitted to the General Assembly for the final approval.

After the formal approval by the Board of Directors, the President says that METAMORPHOSE finances are going well and that the Association is financially healthy. For this reason, he asks the Directors to start thinking of possible actions to improve the visibility of METAMORPHOSE, using, in case, part of the reserves accumulated during the years.

### 2. EUPROMETA Schools

#### *2.1 Proposals for topics and locations of the next Schools*

The President informs the Board of Directors that Prof. Philippe Barois from the University of Bordeaux is willing to organize an EUPROMETA School to be held on March/April 2017 in Bordeaux.

### 3. Metamaterials Congresses

#### *3.1 Updates on Congress 2016*

The President informs the Board of Directors that the Congress 2016 in Crete is attended by more than 300 participants and that the expected budget allows for covering all the expenses of the conference. The local organizer, Prof. Maria Kafesaki, informs the Board of Directors that the organization of the Congress is going well.

#### *3.2 Updates on Congress 2017: location, planning and governance*

The President, as the General Chair of the Congress 2017, informs the Board of Directors that the next edition of the Metamaterials Congress will be held in Marseille, France, and the local organizing committee chair is Prof. Sèbastien Guenneau from Institut Fresnel in



**Virtual Institute for Artificial Electromagnetic Materials and Metamaterials  
METAMORPHOSE VI AISBL**

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Marseille (FR). The Congress will be held on 27<sup>th</sup> August-1<sup>st</sup> September 2017. The Local Organizers have already reserved the venue of the Congress.

**4. Any other business**

There are no other business to discuss and the meeting ends at 14:00.

Platanias, 27th September 2016

**Dr. Davide Ramaccia**

*Secretary of ROMA TRE Office*

**Prof. Filiberto Bilotti**

*President*