



BOARD OF DIRECTORS MEETING

Monday, 29 April 2019

MINUTES

Meeting place:	Meeting online
Meeting date:	29 April 2019
Meeting time:	-----

Attendees	Title	Present	Justified	Absent
Prof. Filiberto Bilotti	<i>President/Director</i>	✓		
Prof. Maria Kafesaki	<i>Director</i>	✓		
Prof. Dorota Pawlak	<i>Director</i>	✓		
Prof. Yannis Vardaxoglou	<i>Director</i>	✓		
Dr. Davide Ramaccia	<i>Director/Secretary General</i>	✓		
Prof. Constantin Simovski	<i>Director</i>	✓		
Prof. Andrea Alù	<i>Elected President 2019-22</i>	✓		

Meeting chaired by:	<i>Prof. Filiberto Bilotti – President</i>
Meeting minutes kept by:	<i>Dr. Davide Ramaccia – Secretary general</i>

AGENDA

1. METAMORPHOSE VI Operational Office for the period 2019-2022
2. Nomination of the METAMORPHOSE VI Vice-President and the Director of the Operational Office
3. Assignment of the delegations to the Vice-President and the Director of the Operational Office

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Meeting Minutes

1. METAMORPHOSE VI Operational Office for the period 2019-2022

On June 1, 2019, Prof. Andrea Alù will start his term as the new President of the METAMORPHOSE VI AISBL. According to Art. 1 of our Constitution, the President can decide where to locate the Operational Office, provided that it stays within the European Union.

Considering the organization and good performance of the current Operational Office, Prof. Andrea Alù proposes to leave the Operational Office at ROMA TRE University, Via Vito Volterra 62 – 00146 Rome (IT) for the entire presidential term.

The Board of Directors unanimously approves the proposal.

2. Nomination of the METAMORPHOSE VI Vice-President and the Director of the Operational Office

Prof. Andrea Alù informs the Board of Directors about its difficulty to manage the Operational Office from the United States, where he lives. According to Art. 9.2 of our Constitution (which says that the President can delegate part of his powers and responsibilities to another member of the Board of Directors), the new President proposes to nominate Prof. Filiberto Bilotti as Vice-President of the Association and Director of the Operational Office at ROMA TRE University.

The Board of Directors unanimously approves this proposal and appoints the current President Prof. Filiberto Bilotti (member of the Board of Directors) as the Vice-President of the Association and the Director of the Operational Office at ROMA TRE University for the period 1st June 2019- 31st May 2022.



3. Assignment of the delegations to the Vice-President and to the Director of the Operational Office

Prof. Filiberto Bilotti informs the Board of Directors about the main responsibilities of the Director of the Operational Office. After a deep discussion, it is decided to summarize the many different responsibilities in the two following delegations:

1. delegation to act as the Legal Representative for the Association in Italy;
2. delegation to act as the Legal Entity Appointed Representative (LEAR) for the European Commission.

The first delegation allows the Director of the Operative Office to continue representing the Association in all the formal commitments (e.g. manage and sign the contracts of the personnel hired by the Association, sign and approve the payments of their salaries, manage the obligations with the Italian Tax Office, book keepers, job consultants, bank, etc.) The second delegation allows the Vice-President to act as the LEAR for the European Commission in case the Association will participate as a partner in future European projects.

Furthermore, considering that Prof. Bilotti does not want to receive a salary for the activities to develop for the Association, it is proposed to reward Prof. Bilotti through a set of vouchers and the reimbursement of the expenses incurred to manage the Operational Office.

The Board of Directors and the new President Prof. Alù approve unanimously the delegations and the rewarding plan to Prof. Bilotti. The delegations will take effect from 1st June 2019.

Rome, 29 April 2019

Dr. Davide Ramaccia
Secretary General

Prof. Filiberto Bilotti
President