



Virtual Institute for Artificial Electromagnetic Materials and Metamaterials

**METAMORPHOSE VI AISBL**

Operational office:

"Roma Tre" University – Dept. of Engineering – Via Vito Volterra 62 – 00146 – Rome – Italy

## BOARD OF DIRECTORS MEETING

Tuesday 22 September 2020

### MINUTES

<b>Meeting place:</b>	Online meeting
<b>Meeting date:</b>	22 September 2020
<b>Meeting time:</b>	----

<b>Attendees</b>	<b>Title</b>	<b>Present</b>	<b>Justified</b>	<b>Absent</b>
Prof. Andrea Alù	<i>President</i>	✓		
Prof. Filiberto Bilotti	<i>Vice-President</i>	✓		
Prof. Maria Kafesaki	<i>Director</i>	✓		
Prof. Dorota Pawlak	<i>Director</i>	✓		
Prof. Costantin Simovski	<i>Director</i>	✓		
Prof. Yannis Vardaxoglou	<i>Director</i>	✓		
Dr. Davide Ramaccia	<i>Secretary/Director</i>	✓		

<b>Meeting chaired by:</b>	<i>Prof. Andrea Alù – President</i>
<b>Meeting minutes kept by:</b>	<i>Dr. Davide Ramaccia – Secretary general</i>

### AGENDA

1. Recommendation about the application by the Royal Institute of Technology (KTH) to be Full Member of the Association



Virtual Institute for Artificial Electromagnetic Materials and Metamaterials

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## Meeting Minutes

### 1. Recommendation about the application by the Royal Institute of Technology (KTH) to be Full Member of the Association

The Secretary General sends an email message to the Directors (*Annex I*) informing that the application to be a new Full Member of the Association has been received from the Royal Institute of Technology (KTH).

According to the METAMORPHOSE VI AISBL Constitution, since the application package (*Annex II*) complies with the documents needed, it has been asked to the members of the Board of Directors to study the received documents and express their recommendation about the application.

The recommendation votes have been casted via email and have been given as follows:

Director	Vote
Prof. Filiberto Bilotti	YES
Prof. Constantin Simovski	YES
Prof. Maria Kafesaki	YES
Prof. Dorota Pawlak	YES
Dr. Davide Ramaccia	YES
Prof. Yannis Vardaxoglou	YES

**Decision - According to the voting results, the Board of Directors recommends the inclusion of the Royal Institute of Technology (KTH) as a Full Member of METAMORPHOSE VI AISBL.**

According to the VI Constitution, the procedure now foresees that this recommendation will be passed to the General Assembly for the final vote.

Rome, 24 September 2020

**Dr. Davide Ramaccia**  
*Secretary general*

**Prof. Filiberto Bilotti**  
*Vice-president*

**Prof. Andrea Alù**  
*President*



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## Annex I

**Oggetto:** METAMORPHOSE BoD - Recommendation for KTH as new institutional member

**Mittente:** Davide Ramaccia <secretary@metamorphose-vi.org>

**Data:** 22/09/2020, 16:21

**A:** "kafesaki@iesl.forth.gr" <kafesaki@iesl.forth.gr>, Dorota Pawlak <dorota.anna.pawlak@gmail.com>, Vardaxoglou Yiannis <J.C.Vardaxoglou@lboro.ac.uk>, Simovski Konstantin <konstantin.simovski@aalto.fi>, Davide Ramaccia <davide.ramaccia@uniroma3.it>  
**CC:** "Alu, Andrea" <aalu@gc.cuny.edu>, Filiberto Bilotti <filiberto.bilotti@uniroma3.it>, Tretyakov Sergei <sergei.tretyakov@aalto.fi>

Dear Directors,

we have received by Prof. Oscar Quevedo-Teruel the request to affiliate the Royal Institute of Technology (KTH) as an Institutional Member of METAMORPHOSE VI AISBL.

The application documents are attached to this email.

The procedure consists of the following steps:

- 1) the Board of Directors studies the documents and recommends/rejects the inclusion of the institution;
- 2) the recommendation is passed to the General Assembly for the final decision.

Therefore, please, we would ask you to **express your vote YES or NO.**

Many thanks.

My best regards,

Davide

— Allegati: —

DOC3_KHT research activities.pdf	39.4 kB
DOC2_KHT acceptance of MVI constitution.pdf	28.8 kB
DOC1_KHT registration certificate.pdf	118 kB
DOC5_KHT nomination of coordinator .pdf	38.6 kB
DOC3_KTH description of governing bodies.pdf	35.6 kB

# Annex II

## KUNGLIGA TEKNISKA HÖGSKOLAN

Org.nr: 202100-3054

 [Bevaka företag](#)

### Bolagsöversikt

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#### Information

Bolagsform: Statliga enheter

F-Skatt: Registrerad [Läs mer](#)

Moms: Registrerad i Momsregistret

Registreringsår: 1978

OMSÄTTNING: 500 000 - 999 999 tkr

Omsättningsintervallet grundar sig på den momsredovisning som företaget har gjort kalenderår 2018.

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#### Kontaktuppgifter

Telefon: [087906000](#)

Besöksadress: [Brinellvägen 8](#)

Ort: 114 28 Stockholm

Län: Stockholms län

[Visa alla adresser](#)

Uppdaterad: 2020-02-29



# Annex II

## ROYAL INSTITUTE OF TECHNOLOGY

Org.nr: 202100-3054

 [Monitor companies](#)

### Company overview

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#### Information

Companies Form: Government entities

F tax: Registered [Read more](#)

VAT: Registered in the VAT register

Registration: 1978

REVENUE: 500 000 - 999 999 kr

The sales interval is based on the VAT report that the company made in calendar year 2018.

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#### Contact details

Phone: [087906000](tel:087906000)

visiting address: [Brinellvägen 8](#)

place: 114 28 Stockholm

County: Stockholm County

[View all addresses](#)

Updated: 2020-02-29



# Annex II

To Prof. Andre Alù  
President of Metamorphose VI AISBL

CC: Prof. Davide Ramaccia  
Secretary General of Metamorphose VI AISBL  
Department of Engineering  
ROMATRE university  
Via Vito Volterra, 62  
00146 – Roma(IT)

**SUBJECT: Application to METAMORPHOSE VI as Institutional Member**

Stockholm, 12-02-2020

This is to certify that the Royal Institute of Technology (KTH) accepts, implements and complies with the Articles of Association and the Internal Regulations of the Virtual Institute for Artificial Electromagnetic Materials and Metamaterials (Metamorphose VI AISBL).

Head of the Division for Electromagnetic  
Engineering at KTH Royal Institute of  
Technology

  
Prof. Rajeev Thottappillil




# Annex II

To Prof. Andre Alù  
President of Metamorphose VI AISBL

CC: Prof. Davide Ramaccia  
Secretary General of Metamorphose VI AISBL  
Department of Engineering  
ROMATRE university  
Via Vito Volterra, 62  
00146 – Roma(IT)

**SUBJECT: Summary of research activities at the Royal Institute of Technology (KTH)**

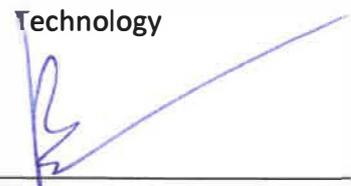
Stockholm, 12-02-2020

KTH Royal Institute of Technology conducts research in the field of Artificial Electromagnetic Materials and Metamaterials. Most of the corresponding studies are led by Associate Prof. Oscar Quevedo-Teruel and his team at the Division for Electromagnetic Engineering. The Division's investigators participate regularly in the events organized by the Metamorphose-VI including the annual Metamaterials Congress and Doctoral Schools.

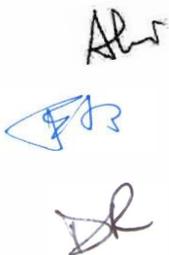
The institutional membership of KTH in the Metamorphose-VI will increase the level of mutual collaboration in the field of metamaterial research between the Division for Electromagnetic Engineering and all other members of the Metamorphose-VI.

The research activities carried at the KTH include periodic structures with higher symmetries, transformation optics, electromagnetic band gaps and metasurfaces.

Head of the Division for Electromagnetic  
Engineering at KTH Royal Institute of  
Technology



Prof. Rajeev Thottappillil



# Annex II

To Prof. Andre Alù  
President of Metamorphose VI AISBL

CC: Prof. Davide Ramaccia  
Secretary General of Metamorphose VI AISBL  
Department of Engineering  
ROMATRE university  
Via Vito Volterra, 62  
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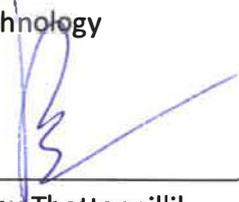
**SUBJECT: Description of governing bodies of the Royal Institute of Technology (KTH)**

Stockholm, 12-02-2020

KTH Royal Institute of Technology is the largest technical university in Sweden, and it is located in Stockholm, Sweden. KTH's activities are separated into different Schools. Each of these is heading a number of Departments, Centres of excellence and undergraduate study programmes.

The KTH Schools are responsible for education and research activities at KTH. The Division for Electromagnetic Engineering (EME) belongs to the Department of Electrical Engineering, which is part of the Electrical Engineering and Computer Science School (EECS).

Head of the Division for Electromagnetic  
Engineering at KTH Royal Institute of  
Technology

  
Prof. Rajeev Thottappillil









# Annex II

To Prof. Andre Alù  
President of Metamorphose VI AISBL

CC: Prof. Davide Ramaccia  
Secretary General of Metamorphose VI AISBL  
Department of Engineering  
ROMATRE university  
Via Vito Volterra, 62  
00146 – Roma(IT)

**Subject: Declaration/Updating of MVI Institutional Information data**

The undersigned Prof. Rajeev Thottappillil, legal representative of the following Institutional Member:

Acronym: KTH

Institution Name: Royal Institute of Technology

Division for Electromagnetic Engineering

Address: Teknikringen 31

City: Stockholm                      Country: Sweden

in view of:

- Article 3, paragraph 3.1, point 3.1.3 of the Constitution of METAMORPHOSE VI AISBL (<http://metamorphose-vi.org/index.php/association/structure>);
- the official Institutional Informations reported on the METAMORPHOSE VI website at the URL: <http://metamorphose-vi.org/index.php/association/institutional-members>;

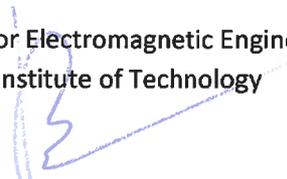
**declares that**

1. Associate Prof. Oscar Quevedo Teruel will act as the Institutional representative of the aforementioned Institutional Member.

Date: 12-02-2020

Place: Stockholm

Head of the Division for Electromagnetic Engineering  
at KTH Royal Institute of Technology

  
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Prof. Rajeev Thottappillil







