

GENERAL ASSEMBLY MEETING

Thursday, 10 April 2014

MINUTES

Meeting place:	Electronic Meeting
Meeting date:	10 April 2014
Meeting time:	-

Attendees	Institutional Representative	Present	Absent
RomaTre	<i>Prof. Filiberto Bilotti</i>	✓	
Aalto	<i>Prof. Sergei Tretyakov</i>	✓	
FORTH	<i>Prof. Maria Kafesaki</i>	✓	
ITME	<i>Prof. Dorota Pawlak</i>	✓	
LOUGH	<i>Prof. J.C. Vardaxoglou</i>	✓	
DLR	<i>Dr. Andrey Osipov</i>	✓	
FSU	<i>Prof. Thomas Persch</i>	✓	
UCL	<i>Prof. Isabelle Huynen</i> <i>Prof. Christophe Craeye</i>		✓
UoS	<i>Prof. Nikolay Zheludev</i>		✓
UniTN	<i>Prof. Andre Massa</i>		✓
UPNA	<i>Prof. Ramon Gonzalo</i>	✓	
UGLAS	<i>Prof. Nigel Johnson</i>	✓	
ETU	<i>Prof. Irina Vendik</i>	✓	
WU	<i>Prof. Tomasz Szoplik</i>	✓	
UNISI	<i>Prof. Stefano Maci</i>	✓	
QUB	<i>Prof. Alex Schuchinsky</i>	✓	
UPS	<i>Prof. André de Lustrac</i>	✓	
UAB	<i>Prof. Ferran Martin</i>	✓	
SIEGEN	<i>Prof. Peter Haring-Bolivar</i>		✓
QMUL	<i>Prof. Yang Hao</i>	✓	
GEA	<i>Prof. Alain Priou</i>		✓
SBAI	<i>Prof. Concita Sibilio</i>	✓	
DIET	<i>Prof. Fabrizio Frezza</i>	✓	

Meeting chaired by:	<i>Prof. Filiberto Bilotti – President</i>
Meeting minutes kept by:	<i>Dr. Davide Ramaccia – Secretary of the VI office at "RomaTre"</i>

AGENDA

1. Vote for the election of the Congress General Chair for the period 2015-2018
2. Nomination of one VI member for the Board of Directors for the period 2014-2017

DR *TR*

Meeting Minutes

1. Vote for the election of the Congress General Chair for the period 2015-2018

According to Art. 7 of the Internal Regulations of the Association: *"The General Chair is elected by the General Assembly for a period of 4 (four) years. The candidate VI members for this position are proposed to the General Assembly by the Board of Directors."*

During the last Board of Directors meeting (held on 17 March 2014), the Directors proposed Prof. Filiberto Bilotti as the new General Chair for the period 2015-2018. The 6 Members present at the physical General Assembly meeting (held on 27 March 2014) expressed already their votes. Davide Ramaccia, the Secretary of the Operation Office in Rome sends an email message to the Institutional Member Coordinators (*Annex I*) asking to express their vote. The votes have been casted via email and are reported in the following:

No.	Institutional Member	Institutional Representative	Vote
1	RomaTre	Prof. Filiberto Bilotti	YES
2	Aalto	Prof. Sergei Tretyakov	YES
3	FORTH	Prof. Maria Kafesaki	YES
4	ITME	Prof. Dorota Pawlak	YES
5	LOUGH	Prof. J.C. Vardaxoglou	YES
6	DLR	Dr. Andrey Osipov	YES
7	FSU	Prof. Thomas Persch	YES
8	UPNA	Prof. Ramon Gonzalo	YES
9	UGLAS	Prof. Nigel Johnson	YES
10	ETU	Prof. Irina Vendik	YES
11	WU	Prof. Tomasz Szoplik	YES
12	UNISI	Prof. Stefano Maci	YES
13	QUB	Prof. Alex Schuchinsky	YES
14	UPS	Prof. André de Lustrac	YES
15	UAB	Prof. Ferran Martin	YES
16	QMUL	Prof. Yang Hao	YES
17	SBAI	Prof. Concita Sibilis	YES
18	DIET	Prof. Fabrizio Frezza	YES

Decision – According to the voting results, the General Assembly elects Prof. Filiberto Bilotti as the new General Chair of the Metamaterials Congresses for the period 2015-2018.

DR 

2. Nomination of one VI member for the Board of Directors for the period 2014-2017

According to Art. 10.2 of the Association Constitution, each Institutional Member nominates one candidate for the election of the Board of Directors. The nominations must be conveyed to the Secretary General, who circulates the nominations to all the members, as soon as he receives them.

Davide Ramaccia, acting as the Secretary General (see item 8 of the General Assembly meeting held on March 27, 2014) sends an email message to the Institutional Member Coordinators (*Annex I*) asking them to express their nominations. The nominations have been casted via email and reported as follows:

No.	Institutional Member	Institutional Representative	Nomination
1	RomaTre	<i>Prof. Filiberto Bilotti</i>	Alex Schuchinsky
2	Aalto	<i>Prof. Sergei Tretyakov</i>	Sergei Tretyakov
3	FORTH	<i>Prof. Maria Kafesaki</i>	Sergei Tretyakov
4	ITME	<i>Prof. Dorota Pawlak</i>	Maria Kafesaki
5	LOUGH	<i>Prof. J.C. Vardaxoglou</i>	N.A.
6	DLR	<i>Dr. Andrey Osipov</i>	Sergei Tretyakov
7	FSU	<i>Prof. Thomas Persch</i>	Davide Ramaccia
8	UPNA	<i>Prof. Ramon Gonzalo</i>	Sergei Tretyakov
9	UGLAS	<i>Prof. Nigel Johnson</i>	Maria Kafesaki
10	ETU	<i>Prof. Irina Vendik</i>	Dorota Pawlak
11	WU	<i>Prof. Tomasz Szoplik</i>	Dorota Pawlak
12	UNISI	<i>Prof. Stefano Maci</i>	Davide Ramaccia
13	QUB	<i>Prof. Alex Schuchinsky</i>	Sergei Tretyakov
14	UPS	<i>Prof. André de Lustrac</i>	Davide Ramaccia
15	UAB	<i>Prof. Ferran Martin</i>	---
16	QMUL	<i>Prof. Yang Hao</i>	---
17	SBAI	<i>Prof. Concita Sibilila</i>	Dorota Pawlak
18	DIET	<i>Prof. Fabrizio Frezza</i>	Alex Schuchinsky

The following five (5) candidates have been proposed by the Institutional Members:

BoD Candidates
Alex Schuchinsky
Davide Ramaccia
Dorota Pawlak
Maria Kafesaki
Sergei Tretyakov

Handwritten signature: TB



Virtual Institute for Artificial Electromagnetic Materials and Metamaterials

METAMORPHOSE VI AISBL

Operational office:

"Roma Tre" University – Dept. of Engineering – Via Vito Volterra 62 – 00146 – Rome – Italy

According to the Constitution, the current Board of Directors will classify the nominations in 5 different categories and the General Assembly will be asked to vote to nominate the new Board of Directors.

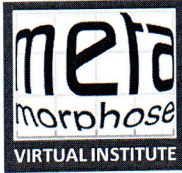
Rome, 10 April 2014

Dr. Davide Ramaccia

Secretary of ROMA TRE Office

Prof. Filiberto Bilotti

President



Virtual Institute for Artificial Electromagnetic Materials and Metamaterials
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Annex I

From: Davide Ramaccia <secretary@metamorphose-vi.org>

Date: mercoledì 9 aprile 2014 10:04

To: "alain.priou@u-paris10.fr" <alain.priou@u-paris10.fr>, Christophe Craeye <christophe.craeye@uclouvain.be>, Concita Sibilis <concita.sibilis@uniroma1.it>, "Craeye@tele.ucl.ac.be" <Craeye@tele.ucl.ac.be>, "Dorota.Anna.Pawlak@gmail.com" <Dorota.Anna.Pawlak@gmail.com>, "frederique.gadot@ief.u-psud.fr" <frederique.gadot@ief.u-psud.fr>, "isabelle.huynen@uclouvain.be" <isabelle.huynen@uclouvain.be>, Yiannis Vardaxoglou <J.C.Vardaxoglou@lboro.ac.uk>, "n.i.zheludev@soton.ac.uk" <n.i.zheludev@soton.ac.uk>, "njohnson@elec.gla.ac.uk" <njohnson@elec.gla.ac.uk>, "peter.haring@uni-siegen.de" <peter.haring@uni-siegen.de>, Ramon Gonzalo <ramon@unavarra.es>, "soukoulis@ameslab.gov" <soukoulis@ameslab.gov>, "tszoplik@mimuw.edu.pl" <tszoplik@mimuw.edu.pl>, "said.zouhdi@supelec.fr" <said.zouhdi@supelec.fr>, "y.hao@elec.qmul.ac.uk" <y.hao@elec.qmul.ac.uk>, "g.goussetis@ecit.qub.ac.uk" <g.goussetis@ecit.qub.ac.uk>, 'Andrea Massa' <andrea.massa@ing.unitn.it>

Cc: "Rockstuhl, Carsten (TFP)" <carsten.rockstuhl@kit.edu>, Filiberto Bilot <filiberto.bilot@uniroma3.it>, Sergei Tretyakov <sergei.tretyakov@aalto.fi>

Subject: METAMORPHOSE VI: General Assembly - Minutes and Voting

Dear METAMORPHOSE VI Members,

The Deadline for voting and nominating your BoD candidates is rapidly approaching.

According to the attached minutes, I ask you for two important actions:

- 1. Vote for the election of Filiberto Bilot as the new General Chair of the Metamaterials Congress Series for the period 2015-2018**
- 2. Nominate one VI member for the new Board of Directors**

For more information on the two items, please, read the minutes!

The **deadline for replying to me** about items 1 and 2 is **TOMORROW April 10, 2014**.

Thank you very much for your collaboration.

Best regards,

Davide RAMACCIA, PhD

Secretary of METAMORPHOSE VI Office at ROMATRE

Department of Engineering

"RomaTre" University

Via Vito Volterra, 62

I-00146, Rome (IT)

DR GB