

## GENERAL ASSEMBLY MEETING

Wednesday, 03 May 2017

### MINUTES

<b>Meeting place:</b>	Electronic Meeting
<b>Meeting date:</b>	03 May 2017
<b>Meeting time:</b>	-

No	Attendees	Institutional Representative	Present	Absent
1	RomaTre	<i>Prof. Filiberto Bilotti</i>	✓	
2	Aalto	<i>Prof. Sergei Tretyakov</i>	✓	
3	FORTH	<i>Prof. Maria Kafesaki</i>	✓	
4	ITME	<i>Prof. Dorota Pawlak</i>	✓	
5	LOUGH	<i>Prof. J.C. Vardaxoglou</i>	✓	
6	DLR	<i>Dr. Andrey Osipov</i>	✓	
7	FSU	<i>Prof. Thomas Persch</i>	✓	
8	UCL	<i>Prof. I. Huynen. Prof. C. Craeye</i>	✓	
9	UoS	<i>Prof. Nikolay Zheludev</i>	✓	
10	UniTN	<i>Prof. Andre Massa</i>	✓	
11	UPNA	<i>Prof. Ramon Gonzalo</i>	✓	
12	UGLAS	<i>Prof. Nigel Johnson</i>	✓	
13	ETU	<i>Prof. Irina Vendik</i>	✓	
14	WU	<i>Prof. Tomasz Szoplik</i>	✓	
15	UNISI	<i>Prof. Stefano Maci</i>	✓	
16	QUB	<i>Prof. Alex Schuchinsky</i>	✓	
17	UPS	<i>Prof. André de Lustrac</i>	✓	
18	UAB	<i>Prof. Ferran Martin</i>	✓	
19	SIEGEN	<i>Prof. Peter Haring-Bolivar</i>	✓	
20	QMUL	<i>Prof. Yang Hao</i>	✓	
21	GEA	<i>Prof. Alain Priou</i>	✓	
22	SBAI	<i>Prof. Concita Sibilìa</i>	✓	
23	DIET	<i>Prof. Fabrizio Frezza</i>	✓	
24	UNIVPM	<i>Prof. Luca Pierantoni</i>	✓	
25	ITMO	<i>Prof. Pavel Belov</i>	✓	



<b>Meeting chaired by:</b>	<i>Prof. Filiberto Bilotti – President</i>
<b>Meeting minutes kept by:</b>	<i>Dr. Davide Ramaccia – Secretary of the VI office at "RomaTre"</i>

### AGENDA

1. Nomination of one VI member for the Board of Directors for the period 2017-2020

## Meeting Minutes

### 1. Nomination of one VI member for the Board of Directors for the period 2017-2020

According to Art. 10.2 of the Association Constitution, each Institutional Member nominates one candidate for the election of the Board of Directors. The nominations must be conveyed to the Secretary General that will circulate the nominations to all the members, as soon as he receives them.

The Secretary General sends an email message to the Institutional Member Coordinators (*Annex I*) asking to express their nominations. The nominations have been casted via email and have given as follows:

No.	Institutional Member	Institutional Representative	Nomination
1	RomaTre	<i>Prof. Filiberto Bilotti</i>	Yannis Vardaxoglou
2	Aalto	<i>Prof. Sergei Tretyakov</i>	Constantin Simovski
3	FORTH	<i>Prof. Maria Kafesaki</i>	Pavel Belov
4	ITME	<i>Prof. Dorota Pawlak</i>	----
5	LOUGH	<i>Prof. J.C. Vardaxoglou</i>	Yannis Vardaxoglou
6	DLR	<i>Dr. Andrey Osipov</i>	Constantin Simovski
7	FSU	<i>Prof. Thomas Persch</i>	Davide Ramaccia
8	UCL	<i>Prof. I. Huynen. Prof. C. Craeye</i>	-----
9	UoS	<i>Prof. Nikolay Zheludev</i>	----
10	UniTN	<i>Prof. Andre Massa</i>	Giacomo Oliveri
11	UPNA	<i>Prof. Ramon Gonzalo</i>	Maria Kafesaki
12	UGLAS	<i>Prof. Nigel Johnson</i>	Davide Ramaccia
13	ETU	<i>Prof. Irina Vendik</i>	Maria Kafesaki
14	WU	<i>Prof. Tomasz Szoplik</i>	----
15	UNISI	<i>Prof. Stefano Maci</i>	----
16	QUB	<i>Prof. Alex Schuchinsky</i>	----
17	UPS	<i>Prof. André de Lustrac</i>	----
18	UAB	<i>Prof. Ferran Martin</i>	Maria Kafesaki
19	SIEGEN	<i>Prof. Peter Haring-Bolivar</i>	Davide Ramaccia
20	QMUL	<i>Prof. Yang Hao</i>	-----
21	GEA	<i>Prof. Alain Priou</i>	-----
22	SBAI	<i>Prof. Concita Sibilìa</i>	Dorota Pawlak
23	DIET	<i>Prof. Fabrizio Frezza</i>	Fabrizio Frezza
24	UNIVPM	<i>Prof. Luca Pierantoni</i>	Davide Ramaccia
25	ITMO	<i>Prof. Pavel Belov</i>	Maria Kafesaki



**Virtual Institute for Artificial Electromagnetic Materials and Metamaterials**  
**METAMORPHOSE VI AISBL**

Operational office:

“Roma Tre” University – Dept. of Engineering – Via Vito Volterra 62 – 00146 – Rome – Italy

The nominations have been collected and, in the following, you can find the list of nominated VI members (in alphabetical order):

1. Pavel BELOV (nominated by FORTH)
2. Fabrizio FREZZA (nominated by DIET)
3. Maria KAFESAKI (nominated by ITMO, UAB, ETU, UPNA)
4. Giacomo OLIVERI (nominated by UniTN)
5. Dorota PAWLAK (nominated by SBAI)
6. Davide RAMACCIA (nominated by UNIPVM, SIEGEN, UGLAS, FSU)
7. Constantin SIMOVSKI (nominated by AALTO, DLR)
8. Yiannis VARDAXOGLU (nominated by LOUGH, RM3)

According to our Constitutions, the current BoD will classify the nominations in 5 different categories and the voting procedure for the BoD election will start.

Rome, 07 May 2017

**Dr. Davide Ramaccia**  
*Secretary of ROMA TRE Office*

**Prof. Filiberto Bilotti**  
*President*



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## Annex I

**Oggetto:** METAMORPHOSE VI General Assembly - Renewal Board of Directors

**Mittente:** Davide Ramaccia <secretary@metamorphose-vi.org>

**Data:** 03/05/2017 10:50

**A:** Sergei Tretyakov <sergei.tretyakov@aalto.fi>, Craeye@tele.ucl.ac.be, n.i.zheludev@soton.ac.uk, Andrea Massa <andrea.massa@unitn.it>, ramon@unavarra.es, njohnson@elec.gla.ac.uk, ibvendik@rambler.ru, Maria Kafesaki <kafesaki@iesl.forth.gr>, tszoplik@mimuw.edu.pl, Yiannis Vardaxoglou <J.C.Vardaxoglou@lboro.ac.uk>, Alex Schuchinsky <a.g.schuchinsky@gmail.com>, Andre.delustrac@ief.u-psud.fr, Ferran Martin <ferran.martin@uab.cat>, Dorota.Anna.Pawlak@gmail.com, peter.haring@uni-siegen.de, thomas.pertsch@uni-jena.de, Yang Hao <y.hao@qmul.ac.uk>, alain.priou@u-paris10.fr, andrey.osipov@dlr.de, concita.sibilia@uniroma1.it, frezza@die.uniroma1.it, luca.pierantoni@univpm.it, Pavel Belov <belov@phoi.ifmo.ru>, bilot @uniroma3.it, Stefano Maci <macis@dii.unisi.it>

**CC:** Enrico Acciardi <enrico.acciardi@uniroma3.it>

Dear Institutional Member coordinators,

this is for calling a General Assembly for starting the voting procedure for the new METAMORPHOSE Board of Directors.

As you may know, the term of the current Board of Directors is approaching the end (May 31).

First of all, I would like to convey a sincere thank to the current Directors, Prof. Tretyakov, Prof. Schuchinsky, Prof. Kafesaki, and Prof. Pawlak, who worked with Filiberto and myself in these last three years.

According to our constitution, the procedure for the BoD renewal consists of the following stages:

1. Nomination of ONE candidate to the BoD for each Institutional member
2. Call a BoD for classifying the candidates in different categories, in respect to the functions to be fulfilled
3. Circulation of the nomination among the Institutional Members and stop period of at least two weeks
4. Secret ballot: Each institution can state up to five preferences among all the candidates.

Therefore, I would ask you to finalize STEP 1 as soon as possible.

**Please, nominate one VI member for the new Board of Directors.**

Please, consider that Prof. Maria Kafesaki, Prof. Dorota Pawlak and Myself are available to continue serving as Directors and Secretary General, respectively.

I would appreciate if you can finalize this action before **May 7, 2016**.

Best regards,  
Davide