



Virtual Institute for Artificial Electromagnetic Materials and Metamaterials

**METAMORPHOSE VI AISBL**

Operational office:

“Roma Tre” University – Dept. of Engineering – Via Vito Volterra 62 – 00146 – Rome – Italy

## GENERAL ASSEMBLY MEETING

Sunday, 31 May 2020

### MINUTES

<b>Meeting place:</b>	Electronic Meeting
<b>Meeting date:</b>	31 May 2020
<b>Meeting time:</b>	-

No	Attendees	Institutional Representative	Present	Absent
1	RomaTre	<i>Prof. Filiberto Bilotti</i>	✓	
2	Aalto	<i>Prof. Sergei Tretyakov</i>	✓	
3	FORTH	<i>Prof. Maria Kafesaki</i>	✓	
4	ITME	<i>Prof. Dorota Pawlak</i>	✓	
5	LOUGH	<i>Prof. J.C. Vardaxoglou</i>	✓	
6	DLR	<i>Dr. Andrey Osipov</i>	✓	
7	FSU	<i>Prof. Thomas Persch</i>	✓	
8	UCL	<i>Prof. I. Huynen. Prof. C. Craeye</i>	✓	
9	UoS	<i>Prof. Nikolay Zheludev</i>	✓	
10	UniTN	<i>Prof. Andre Massa</i>	✓	
11	UPNA	<i>Prof. Ramon Gonzalo</i>	✓	
12	UGLAS	<i>Prof. Nigel Johnson</i>	✓	
13	ETU	<i>Prof. Irina Vendik</i>	✓	
14	WU	<i>Prof. Tomasz Szoplik</i>	✓	
15	UNISI	<i>Prof. Stefano Maci</i>	✓	
16	QUB	<i>Prof. Alex Schuchinsky</i>	✓	
17	UPS	<i>Prof. André de Lustrac</i>	✓	
18	UAB	<i>Prof. Ferran Martin</i>	✓	
19	SIEGEN	<i>Prof. Peter Haring-Bolivar</i>	✓	
20	QMUL	<i>Prof. Yang Hao</i>	✓	
21	GEA	<i>Prof. Shah Nawaz Burokur</i>	✓	
22	SBAI	<i>Prof. Concita Sibilìa</i>	✓	
23	DIET	<i>Prof. Fabrizio Frezza</i>	✓	
24	UNIVPM	<i>Prof. Luca Pierantoni</i>	✓	
25	ITMO	<i>Prof. Pavel Belov</i>	✓	
26	CUNY/ASRC	<i>Prof. Andrea Alù</i>	✓	

<b>Meeting chaired by:</b>	<i>Prof. Andrea Alù – President</i>
<b>Meeting minutes kept by:</b>	<i>Dr. Davide Ramaccia – General Secretary</i>

### AGENDA

1. Secret voting for the election of the Board of Directors for the period 2020-2023

*Alù*  
*FR* *DR*



## Meeting Minutes

### 1. Secret voting for the election of the Board of Directors

According to Art. 10.2 of the Association Constitution, each Institutional Member receives a voting card with up to five preferences that the voters distribute among the five preset categories. The vote is secret and the candidate who gets the most preference votes in the related category is elected. During the last Board of Directors meeting (held on 13 May 2020), the Directors proposed the following classification:

<b>Category</b>	<b>Candidate</b>
<i>Research roadmap</i>	Constantin Simovski
<i>Secretary</i>	Davide Ramaccia
<i>Link with other societies</i>	Yannis Vardaxoglou Kevin MacDonald
<i>Training</i>	Maria Kafesaki
<i>Dissemination</i>	Dorota Pawlak

On May 14, 2020 at 12:30 (UTC) the online voting system [simplyvoting.com](http://simplyvoting.com) is open and an email message is sent to the Institutional Member Coordinators (*Annex I*) asking to express their vote. The votes have been casted via the online voting system and the results (*Annex II*) are summarized in the following table:

<b>Number of electors</b>	<b>26</b>
<b>Virtual voting cards received</b>	<b>21</b>
<b>Category</b>	<b>Elected Director</b>
<i>Research roadmap</i>	<b>Constantin Simovski</b>
<i>Secretary</i>	<b>Davide Ramaccia</b>
<i>Link with other societies</i>	<b>Yannis Vardaxoglou</b>
<i>Training</i>	<b>Maria Kafesaki</b>
<i>Dissemination</i>	<b>Dorota Pawlak</b>

**Decision – According to the voting results, the General Assembly elects C. Simovski, D. Ramaccia, Y. Vardaxoglou, D. Pawlak, and M. Kafesaki, as members of the new Board of Directors for the period 2020-2023.**



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The Secretary General sends an email message to the Institutional Member Coordinators to inform of the voting results. According to the Constitution, the new Board of Directors is appointed for a period of three (3) years, from 1<sup>st</sup> June 2020 to 31<sup>st</sup> May 2023.

Rome, 31 May 2020

**Dr. Davide Ramaccia**  
*Secretary general*

**Prof. Filiberto Bilotti**  
*Vice-president*

**Prof. Andrea Alù**  
*President*



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## Annex I

**Oggetto:** METAMORPHOSE VI - Your vote is needed for BoD election 2020-2023

**Mittente:** METAMORPHOSE VI AISBL <vote@simplyvoting.com>

**Data:** 14/05/2020, 12:31

**A:** Name <email>

Dear Name,

this is an email generated automatically from the METAMORPHOSE online voting platform. As Institutional Member coordinator, it is time to vote for the election of the new members of the Board of Directors of METAMORPHOSE VI for the term 2020-2023.

**The vote is secret and collected through the online voting platform.**

To vote, please visit: <https://metamorphose-vi.simplyvoting.com/> and use the login following personal credentials to access:

Elector ID - *elector\_id*

Password - *pw*

or follow this link to access the ballot directly:

<https://metamorphose-vi.simplyvoting.com/{direct link}>

The access to the voting system expires **Saturday 30 May 2020 at 11:59pm (CET)**.

Thank you.

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[Unsubscribe](#)

Alm  
FR DR



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**Annex II**



5160 Decarie Boulevard, Suite 502  
Montreal, QC, H3X 2H9 Canada  
1 (800) 585-9694

May 31, 2020

METAMORPHOSE VI AISBL  
Via Vito Volterra 62  
Roma, RM  
00134 Italy

To Whom It May Concern:

The following election results are certified by Simply Voting to have been securely processed and accurately tabulated by our independently managed service.

Respectfully yours,

Brian Lack  
President  
Simply Voting Inc.

**Results - Election BoD 2020-2023**

Start: 2020-05-14 12:00:00 Europe/Rome  
End: 2020-05-30 23:59:00 Europe/Rome  
Turnout: 21 (80.8%) of 26 electors voted in this ballot.

**Director for RESEARCH ROADMAP**

Option	Votes
CONSTANTIN SIMOVSKI (Aalto university)	19 (100.0%)

**VOTER SUMMARY**

Total	21
Abstain	2 (9.5%)

**Director for SECRETARY**

Option	Votes
DAVIDE RAMACCIA (RomaTre University)	21 (100.0%)

**VOTER SUMMARY**

Total	21
Abstain	0 (0.0%)

Certified Results

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**Director for LINK WITH OTHER SOCIETIES/COMPANIES**

Option	Votes
YIANNIS VARDAXOGLU (Loughborough University)	16 (80.0%)
KEVIN MACDONALD (University of Southampton)	4 (20.0%)

**VOTER SUMMARY**

Total	20
Abstain	1 (4.8%)

**Director for TRAINING**

Option	Votes
MARIA KAFESAKI (Forth)	21 (100.0%)

**VOTER SUMMARY**

Total	21
Abstain	0 (0.0%)

**Director for DISSEMINATION**

Option	Votes
DOROTA PAWLAK (Institute of Electronic Materials Technology)	19 (100.0%)

**VOTER SUMMARY**

Total	21
Abstain	2 (9.5%)



*Handwritten signatures in blue ink*